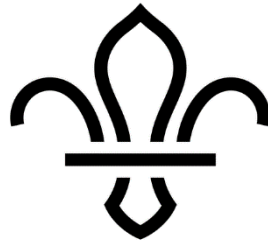


**Minutes of:
1st Felixstowe Sea Scouts**

**Annual General Meeting
4th July 2024 7pm-7.30pm
Scout Hut Bath Road**



Contents:

- Minutes Based on Agenda
- Treasurers report and attachments shared at meeting
- 2023 minutes

Minutes: 1st Felixstowe Sea Scouts Annual General Meeting 4th July 2024 7pm

Present: Bobbie Coppen (BC), James Miller (JM), Carl Cracknell (CC), Phil Ashby (PA), Phil Cox (PC), Tom Aykroyd (TA), Luke Barrett (LB), Mick Warner (MW), Jason Flynn (JF)

Apologies: Paul Smith, Ruth Tobin; Max Raffe

Item		
1. Welcome New Chair (elect) Phil Ashby <ul style="list-style-type: none"> • Apologies. • All Attendees to sign register. • Confirm previous of minutes of last meeting / revised minutes of Mick Warner. 	PA Introduced himself as new Chair (elect). Thanks all for attending and advises there are a few changes in the scout system and roles. Previous minutes + revisions accepted. Proposed: PA Seconded: MW All voted to accept.	
2. Treasurer Report Mick Warner	See enclosed report. Current account: £24,087.21 Reserve account: £ 1976.61 MW talked through Receipts, Payments and Balances for 2023-24. Balance remains healthy. Expecting costs for removing asbestos / repairs. Plea for subs payments – support is available for anyone struggling. A reminder given that Gift Aid is available retrospectively for up to 4 years. Bank Signatories required: - Chair Lead Volunteer Another Trustee PA asked if any further building maintenance was expected. MW stated ALWAYS!	Parents present completed Gift Aid forms See section 9 Election of Officers
3. District Commissioner/Deputy District Commissioner Report Carl Cracknell	CC – Groups are struggling – 1 st Orwell have folded. Sad for Scouting. Thanks all helpers/volunteers throughout the year. CC asked if anything had been done to thank Lee (ex-GSL).	
4. Group Scout Leader Report	CC introduced Luke Barrett and thanks Luke and Jason for mid-week water activities. CC Are there any parents that wish to volunteer?	JF – Colin Tobin has been helping.

5. Youth Sailing Paul Smith	PS absent JF 3 regular scouts attending Youth Sailing.	
6. Membership Jason Flynn	Numbers are low – need to address new recruitment.	
7. Building Update Bobbie Coppen / Mick Warner	BC Floor and Door needs repair and possible replacement. MW suggest needs minimum £10-15k spend. MW EIRC Electrical changes / upgrades are needed.	Colin Tobin is an electrician. Tom Aykroyd can offer supply of electrical hardware at near cost.
8. 6th Old Felixstowe Cubs and Beavers	BC Julie Lamb husband offered to paint. Since latest repairs are done – perhaps this can be done. CC 6 th were considering Land Scout Group,.because cubs going on to other Land Scout groups. MW We need recruitment outside of 6 th Cubs too. LB Need to understand why they would leave 6 th Cubs/1 st Sea Scout partnership.	JF Colin Tobin offered same. To be investigated.
9. Election of Officers	PA Recommendation that Trustee Board consist of 6 people. Proposed Accepted PA suggests minimum quoret group size for Scout Council: 6 Proposed Accepted Chair: Phil Ashby Proposed BC Seconded TA Treasurer: Mick Warner Proposed PA Seconded JF Trustee Board Appointees: Bobbie Coppen & James Miller Proposed PA Seconded JF Jason Flynn is automatically a Trustee Board member and PA would like to Co-opt Luke Barrett later. Scrutineer: A Peats Proposed PA Seconded MW	

	<p>Bank Signatures - one extra is needed. PA suggests BC Accepted Summary of names to be added to Bank Signatories: Chair - Phil Ashby (confirmed at AGM) – to be added Lead Volunteer /Scouting Rep – Jason Flynn (confirmed at AGM) – to be added Another Trustee, Bobbie Coppen (confirmed at AGM) – to be added And we plan to remove previous signatories no longer required, including Paul Bailey and Steve Pocock (and any earlier names if not already removed).</p>	
10. AOB	None	
11. Date of Committee Meetings and Next AGM	<p>3rd Oct 2024 12th Dec 2024 13th Mar 2025 AGM - TBA</p>	

TREASURER'S REPORT 2024

GROUP FINANCES: please see Receipts and Payments with Balances, attached with Agenda:

Copy-of-2023-24-accounts-summary-for-AGM-24.pdf (the user friendly version!)

The figures are transposed into a specific format for the District, two documents attached with Agenda:

FORM LT700002 Orwell ESU-1FSS-2024-03-31-pre-AGM

LT700005-Scrutineer's Report to the Trustees-1FSS-signed

SUBS PAYMENTS: Subs are still being collected for the 2023 year and now for 2024.

Please do take action on emails from Mick Warner<myscout@onlinescoutmanager.co.uk>, and any follow-up emails from me directly.

Our standard Subs rates are:

£30 per term (without FFYS sailing), total £90 per annum

£45 per term (with FFYS sailing), total £135 per annum

A sibling discount applies to the second family member paying subs.

We also offer reduced Subs rates for those finding it more difficult to make ends meet – we have some support funding for this. Please do contact the Treasurer to discuss options, we don't want to make it too difficult for young people to be Sea Scouts.

Please can you make payments by bank transfer to:

Account number - 39603016

Sort Code - 600817

Account name - 1st Felixstowe Sea Scouts

Bank - Nat West

(cheques can be accepted if that helps)

Please complete the Gift-Aid form (attached) if you are a tax-payer, this is allowable for Scouts Subs, and gives us 20p or 25p per pound extra income!

COMMENTS:

A deficit this year of £5,600, as we continue to use the healthy balance from the Covid years to fund building repairs & maintenance, but as always, there's more to do.

Not everyone has paid their subs for 2023 so chasers have been going out. Thanks to those who have paid already. I plan to update the bank account signatories after agreement at the AGM, and later progress on-line banking.

PROPOSAL FOR ADDITIONAL BANK ACCOUNT SIGNATORIES:

Chair (Phil Ashby to be confirmed by AGM) – to be added

Lead Volunteer – can be delegated to a Scout leader, propose Jason Flynn (to be confirmed by AGM) – to be added

Another Trustee (to be confirmed by AGM) – to be added

And we plan to remove previous signatories no longer required.

Mick Warner

Treasurer

1st Felixstowe Sea Scouts

DR CR

1st Felixstowe Sea Scouts Summary Receipts and Payments Account, with Balances
for the year 2023-24 (ending 31/03/24)

Balances at start of year 2023-24 (01/04/23)	01/04/23	<u>Current Account</u>	<u>Reserve Account</u>	<u>Total</u>
		29,733.84	1,930.57	31,664.41
Income (CREDITS)		<u>Current</u>	<u>Reserve</u>	<u>Total</u>
Hall Hire/Rent Received		4,462.50		
Subs from Sea Scouts		520.00		
Donations		320.00	20.00	
Utility Credit (refund)		0.00		
Business Support Grant		0.00		
Investiture		0.00		
Sale of Scouts Uniform/Role fees		0.00		
Scout Events Extra contributions		0.00		
District Events / Camps		365.00		
Fund Raising (Raffle)		0.00		
Tuck income		0.00		
HMRC Gift Aid claim (2016 -2020)		0.00		
Reserve Bank Interest Received		0.00	26.04	
		5,667.50	46.04	5,713.54

Expenditure (DEBITS)		<u>Current</u>		
Sailing Fees		610.00		
Scouts Activities & Resources		344.34		
Subs Overpayment refunds		0.00		
District Fees/ Capitation		630.00		
District & Own Events / Camps		1,286.11		
Badges, Uniform & Activity Log Books		0.00		
Tuck purchase		0.00		
Admin (stamps etc)		13.04		
Fundraising (Raffle) Expenses		0.00		
Hall Cleaning		542.00		
Building Repairs/Maintenance		5,427.77		
Building Insurance		760.28		
East Suffolk Business Rates		46.94		
Gas		834.40	Energy	To run
Electricity		596.34	1,430.74	the building
Water		222.91		8,430.64
		11,314.13		

		<u>Current Account</u>	<u>Reserve Account</u>	<u>Total</u>
Net Profit/Loss		-5,646.63	46.04	-5,600.59

Balances at end of year 2023-24 (31/03/24)	31/03/24	<u>Current Account</u>	<u>Reserve Account</u>	<u>Total</u>
		£24,087.21	£1,976.61	26,063.82

Check: -£5,646.63 £46.04 -£5,600.59

Completed 13-Jun-2024, Mick Warner
Move of money over to Reserve awaiting on-line banking

DR CR

Copy
PREVIOUS YEAR 2022-23

	01/04/22	<u>Current Account</u>	<u>Reserve Account</u>	<u>Total</u>
		34,861.97	1,922.11	36,784.08

		<u>Current</u>	<u>Reserve</u>	<u>Total</u>
Hall Hire/Rent Received		2,971.00		
Subs from Sea Scouts		0.00		
Donations		2,300.00		
Utility Credit (refund)		0.00		
Business Support Grant		0.00		
Investiture		0.00		
Sale of Scouts Uniform/Role fees		25.00		
Scout Events Extra contributions		63.57		
District Events / Camps		382.00		
Fund Raising (Raffle)		0.00		
Tuck income		0.00		
HMRC Gift Aid claim (2016 -2020)		0.00		
Reserve Bank Interest Received		0.00	8.46	
		5,741.57	8.46	5,750.03

		<u>Current</u>		
Sailing Fees		390.00		
Scouts Activities & Resources		741.17		
Subs Overpayment refunds		0.00		
District Fees/ Capitation		372.00		
District & Own Events / Camps		654.59		
Badges, Uniform & Activity Log Books		168.39		
Tuck purchase		0.00		
Admin (stamps etc)		8.42		
Fundraising (Raffle) Expenses		0.00		
Hall Cleaning		542.11		
Building Repairs/Maintenance		5,832.50		
Building Insurance		451.24		
East Suffolk Business Rates		87.04		
Gas		822.99	Energy	To run
Electricity		590.16	1,413.15	the building
Water		209.09		8,535.13
		10,869.70		

		<u>Current Account</u>	<u>Reserve Account</u>	<u>Total</u>
Net Profit/Loss		-5,128.13	8.46	-5,119.67

Balances at end of year 2022-23 (31/03/23)	31/03/23	<u>Current Account</u>	<u>Reserve Account</u>	<u>Total</u>
		£29,733.84	£1,930.57	31,664.41

Check: -£5,128.13 £8.46 -£5,119.67

Completed 09-Jul-2023, Mick Warner
Move of money over to Reserve awaiting on-line banking

1st Felixstowe Sea Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2023	To	31/03/2024
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Receipts and payments

	2023 / 2024	2022 / 2023
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	£520.00	-
Less: Membership subscriptions paid to District	-£630.00	- 372
Net membership subscriptions retained	-£110.00	- 372
Donations	£340.00	2,300
Legacies	£0.00	-
Gift Aid	£0.00	-
Other similar income	£365.00	470
Sub total	£595.00	2,398
Grants		
Maintenance grant	£0.00	-
Other grants	£0.00	-
Sub total	£0.00	-
Fundraising (gross)		
Detail 1	£0.00	-
Detail 2	£0.00	-
Detail 3	£0.00	-
Other fundraising activities	£0.00	-
Sub total	£0.00	-
Investment income		
Bank interest	£26.04	0
Building Society interest	£0.00	-
The Scout Association Short Term Investment Service	£0.00	-
Property Rent Income	£4,462.50	2,971
Other investment income	£0.00	-
Sub total	£4,488.54	2,971
Total Gross Income	£5,083.54	5,369
Asset and investment sales, etc.	£0.00	-
Total receipts	£5,083.54	5,369

1st Felixstowe Sea Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2023	To	31/03/2024
-------------------	------------	----	------------

Receipts and payments

	2023 / 2024	2022 / 2023
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Youth programme and activities	£954.34	£1,131.17
Adult support and training	£0.00	£0.00
Rent	£0.00	£0.00
Water and Sewerage	£222.91	£209.09
Electricity and Gas	£1,430.74	£1,413.15
Insurance	£760.28	£451.24
Repairs and Renewals	£5,427.77	£5,832.50
Materials and equipment	£0.00	-
Printing and photocopying	£13.04	-
Contribution to camp costs	£1,286.11	655
Uniforms	£0.00	168
Other costs detail 1 - Cleaning	£542.00	542
Other costs detail 2 - Business Rates	£46.94	87
Other costs detail 3 -	£0.00	
Sub total	£10,684.13	10,489
Fundraising expenses		
Detail 1	£0.00	-
Detail 2	£0.00	-
Detail 3	£0.00	-
Other fundraising costs	£0.00	-
Sub total	£0.00	-
Total Gross Expenditure	£10,684.13	10,489
Asset and investment purchases, etc.	£0.00	-
Total payments	£10,684.13	10,489
Net of receipts/(payments)	-£5,600.59	- 5,120
Cash funds last year end	£31,664.41	36,784
Cash funds this year end	£26,063.82	31,664

Statement of assets and liabilities at the end of the year

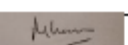
	2023 / 2024	2022 / 2023
	Unrestricted funds £	Unrestricted funds £
Cash funds		
Bank current account	£24,087.21	29,733
Bank deposit account	£1,976.61	1,931
Building society account	£0.00	-
The Scout Association Short Term Investment Service	£0.00	-
Cash/Floats	£0.00	-
Total cash funds	£26,063.82	31,664
Other monetary assets		
Debts due from the County/District	£0.00	-
Insurance claim	£0.00	-
Sub total	£0.00	-
Investment assets		
Investment property - detail	£0.00	-
Other Investments - detail	£0.00	-
Sub total	£0.00	-
Non monetary assets for charity's own use		
Badge stock	£0.00	-
Other stock	£0.00	-
Scouting equipment, furniture etc	£0.00	-
Other	£0.00	-
Sub total	£0.00	-
Liabilities		
Accounts not yet paid	£0.00	-
Expenses incurred but not invoiced	£0.00	-
Subscriptions not yet paid	£0.00	-
Loan - detail	£0.00	-
Other liabilities	£0.00	-
Sub total	£0.00	-

Contingent liabilities and future obligations

***Amended statement: The above receipts and payments account and statement of assets and liabilities have not yet been presented to our Group AGM, but will be presented when it takes place, and no material/financial changes are foreseen. They are provided to assist the District as their AGM occurs first.**

The above receipts and payments account and statement of assets and liabilities were approved by the xxxxxxxxxx (the date of the Trustee Committee meeting that approved the accounts) and signed on their behalf by

Signature



Print Name

GSL / ESU Leader

MICK WARNER -- Group / ESU Treasurer

Scrutineer's Report to the Trustees of the

..... 1st FELIXSTOWE SEA SCOUT GROUP

I report on the accounts of the Group for the year ended 31/03/2024.....

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages ...1..... to3.....

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name:ALAN PEATS..... 

Address:

..... 13 PICKETTS ROAD.....

..... FELIXSTOWE.....

..... IP11 7JT.....

Date: 14/06/2024.....



Gift Aid Declaration Form

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick one of the boxes below:

☐

I want to Gift Aid my donation of £ _____; OR

☒

I want to Gift Aid my donation of £ _____ and any donations I make in the future or have made in the past four years to:

Scout Group/District/County Name: 1st Felixstowe Sea Scouts

Donor's details

Title: _____ Initial(s): _____ Surname: _____

Home address: _____

Postcode: _____ Date: _____

Signature: _____

I am a UK taxpayer and understand that if I pay less income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

Please notify your Scout Group/District/County if you:

- Want to cancel this declaration.
- Change your name or home address.
- No longer pay sufficient tax on your income and/or capital gains.

giftaid it

If you pay income tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

**Minutes of:
1st Felixstowe Sea Scouts
Annual General Meeting
13th July 2023 7pm-7.30pm
Scout Hut Bath Road**



Contents:

- Minutes based on Agenda and attachments shared at the meeting

Minutes: 1st Felixstowe Sea Scouts Annual General Meeting 13th July 2023 7pm

Item	
Welcome from our new Chair Vicki Carter. <ul style="list-style-type: none"> • Apologies • All to sign attendance register please. • Confirm previous minutes of last AGM 	<p>Previous minutes enclosed.</p> <p>Attendees:</p> <p>Bobbie Coppen James Miller Carl Cracknell Jax Blunt Paul Smith Victoria Carter Mick Warner Charlie Flynn Selvam Sivaraj Lee Copleston Jason Flynn</p>
Treasurer report: Mick Warner Including Subs.	<p>See attached report</p> <p>All reviewed and agreed; Subs to be required from Jan-2023 onwards.</p> <p>Banking signatories to be updated as per attached report</p>
District Commissioner/Deputy District Commissioner report	<p>Carl Cracknell provided an update, Max Raffé is the new DC, Carl is DDC. He noted we ideally need 2 more adult helpers. He discussed the GSL role, this could be more of a manager role rather than need lots of Scouting experience.</p>
GSL report	<p>None, no GSL at the moment.</p>
Scout Leader Update: Lee Copleston	<p>See Attached report.</p> <p>London & HMS Belfast was an exciting trip. Scout outing to Spoons planned, and summer camp at Thorington.</p> <p>Lee to send Bobbie photos for Flyer</p>
Youth Sailing represented by Paul Smith	<p>Paul Smith noted he was happy to see a healthy number of the Scouts at youth sailing. Vicky to confirm our names & numbers. FFYS has a large number of adults helping to make Youth Sailing possible.</p>
Membership Report: Jason Flynn	<p>9 Scouts currently, with one scout due to move up. Ages 10.5 to 14.</p> <p>Jason is now trained as an activity leader for Powerboating and Archery</p>
Building Update, Bookings & Cleaning: (Mick & Bobbie)	<p>Key points:</p> <p>One day the floor will need to be replaced. The toilet needed emergency repairs. Front door to be repaired.</p>

	Valuation for insurance purposes underway. Bobbie & Mick to send report.
6th Old Felixstowe Cubs & Beavers:	Unavailable to attend, but the group is receiving Scouts from the group. Scout leaders to consider how they can further support the cub group and support transition into Scouts.
Election of Officers: All proposed and seconded unanimously by the group	Chair: Vicki Carter Treasurer: Mick Warner Group Secretary: James Miller Membership Secretary: Jason Flynn Group Administrator: Bobbie Coppen Parent Members. Jax Blunt & Selvam Sivaraj
AOB:	None raised
Dates of committee meetings and AGM TBC	TBC

TREASURER Report FOR AGM:

FINANCES: See attached "2022-23-accounts-summary"
Note asbestos removal was main expense.

BANKING SIGNATORIES TO BE UPDATED WITH BANK: Vicki Carter / Lee Copleston / Carl Cracknell

SUBS:

Subs: £30 a term (normally 3 terms per year)

Subs with Youth Sailing: £45 a term (normally 3 terms per year) – but extremely good value for those who sail regularly with FFYS on Saturday mornings.

We originally requested Subs starting from Autumn term, but I think we would be happy to collect Subs from those who were attending in Spring term (Jan-April) and/or Summer term (April to July) at these rates (i.e. 2 terms worth if you were here in or before Spring term, 1 terms worth if you joined in Summer term, to be paid by end of July please).

Subs payment via BACS if possible:

Bank - Nat West

Account name - 1st Felixstowe Sea Scouts

Account number - 39603016

Sort Code - 600817

Please ensure you include your Scouts name in the subject.

(Cheques can be accepted if required)

Please complete the Gift-Aid form (attached) if you are a tax-payer, this is allowable for Scouts Subs, and gives us 20p or 25p per pound extra income!

If anyone is struggling to pay Subs, we may be able to offer a reduced rate, please speak to us.

JOINING FEE: after 1 month free trial, we request a £10 one-off fee for "Investiture" – including group badges, group scarf and membership.

BUILDINGS: Bobbie and myself have been working on a list of Jobs to do, we can give a brief update at the meeting if required.

Mick Warner

Treasurer

1st Felixstowe Sea Scouts

DR CR DR CR

1st Felixstowe Sea Scouts Summary Receipts and Payments Account, with Balances
for the year 2022-23 (ending 31/03/23)

				PREVIOUS YEAR 2021-22			
Balances at start of year 2022-23 (01/04/22)				01/04/21			
	<u>Current</u> <u>Account</u>	<u>Reserve</u> <u>Account</u>	<u>Total</u>		<u>Current</u> <u>Account</u>	<u>Reserve</u> <u>Account</u>	<u>Total</u>
	34,861.97	1,922.11	36,784.08		36,606.07	1,921.89	38,527.96
Income (CREDITS)							
Hall Hire/Rent Received	2,971.00				2,095.50		
Subs from Sea Scouts	0.00				0.00		
Donations	2,300.00				300.00		
Utility Credit (refund)	0.00				155.23		
Business Support Grant	0.00				0.00		
Investiture	0.00				0.00		
Sale of Scouts Uniform/Role fees	25.00				0.00		
Scout Events Extra contributions	63.57						
District Events / Camps	382.00				3.00		
Fund Raising (Raffle)	0.00				0.00		
Tuck income	0.00				0.00		
HMRC Gift Aid claim (2016 -2020)	0.00				0.00		
Bank Interest Received	0.00	8.46			0.00	0.22	
	5,741.57	8.46	5,750.03		2,553.73	0.22	2,553.95
Expenditure (DEBITS)							
Sailing Fees	390.00				330.00		
Scouts Activities & Resources	741.17				122.90		
Subs Overpayment refunds	0.00				125.00		
District Fees/ Capitation	372.00				258.00		
District Events / Camps	654.59				0.00		
Badges, Uniform & Activity Log Books	168.39				0.00		
Tuck purchase	0.00				0.00		
Admin (stamps etc)	8.42				0.00		
Fundraising (Raffle) Expenses	0.00				0.00		
Hall Cleaning	542.11				356.96		
Building Repairs/Maintenance	5,832.50				1,127.97		
Building Insurance	451.24				990.23		
East Suffolk Business Rates	87.04				44.43		
Gas	822.99				482.28		
Electricity	590.16				303.67		
Water	209.09				156.39		
	10,869.70				4,297.83		
Net Profit/Loss							
	-5,128.13	8.46	-5,119.67		-1,744.10	0.22	-1,743.88
Balances at end of year 2022-23 (31/03/23)							
	£29,733.84	£1,930.57	31,664.41		£34,861.97	£1,922.11	36,784.08
Check:	-£5,128.13	£8.46	-£5,119.67	Check:	-£1,744.10	£0.22	-£1,743.88
Completed 09-Jul-2023, Mick Warner				Completed 08-May-2022, Mick Warner			
Move of money over to Reserve awaiting on-line banking				Not yet moved money over to Reserve			

Section Leader Report : Scouts

Hi all

I d like to to thank you all for your continued support of the group over the last year and I hope your scout is enjoying their scouting experience. Firstly id like to the thank Sparks and the committee as without their hard work the scout troop wouldn't exist and we wouldn't have had all the exciting activities sparks has done .All the scouts really enjoy the archery and the power boating . im just hoping sparks doesn't decide to try to combine them both.

Over the last year we have been camping twice

Visited the local coast watch station

Had a local night hike combined with a remembrance day activity

We went to the slots

Been power boating several times

We all had a go at archery , even though some of the scouts are smaller than the bows

Had a trip to London stayed over night on the H.M.S Belfast

And lots of fun and learning life skills in at the hall

We have three scouts that are getting close to completting the top award in Scouts which is a great achievement

We are planning some more camps later in the year and are going out for an end of year meal next week.

We are trying to build up the numbers of the troop so if your scout enjoys their scouting please tell others

Kind Regards

Bosun

Gift Aid Declaration Form



Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick one of the boxes below:

☐

I want to Gift Aid my donation of £ _____; OR

☒

I want to Gift Aid my donation of £ _____ and any donations I make in the future or have made in the past four years to:

Scout Group/District/County Name: 1st Felixstowe Sea Scouts

Donor's details

Title: _____ Initial(s): _____ Surname: _____

Home address: _____

Postcode: _____ Date: _____

Signature: _____

I am a UK taxpayer and understand that if I pay less income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

Please notify your Scout Group/District/County if you:

- Want to cancel this declaration.
- Change your name or home address.
- No longer pay sufficient tax on your income and/or capital gains.

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If you pay income tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Previous AGM Minutes: Mick W: are pages 18 and 19 duplicates of previous pages 13 and 14? Should they be removed?

Minutes: 1st Felixstowe Sea Scouts Annual General Meeting 13th July 2023 7pm

Item	
Welcome from our new Chair Vicki Carter. <ul style="list-style-type: none"> • Apologies • All to sign attendance register please. • Confirm previous minutes of last AGM 	<p>Previous minutes enclosed.</p> <p>Attendees:</p> <p>Bobbie Coppen James Miller Carl Cracknell Jax Blunt Paul Smith Victoria Carter Mick Warner Charlie Flynn Selvam Sivaraj Lee Copleston Jason Flynn</p>
Treasurer report: Mick Warner Including Subs.	<p>See attached report</p> <p>All reviewed and agreed; Subs to be required form Jan-2023 onwards.</p> <p>Banking signatories to be updated as per attached report</p>
District Commissioner/Deputy District Commissioner report	<p>Carl Cracknell provided an update, Max Raffe is the new DC, Carl is DDC. He noted we ideally need 2 more adult helpers. He discussed the GSL role, this could be more of a manager role rather than need lots of Scouting experience.</p>
GSL report	<p>None, no GSL at the moment.</p>
Scout Leader Update: Lee Copleston	<p>See Attached report.</p> <p>London & HMS Belfast was an exciting trip. Scout outing to Spoons planned, and summer camp at Thorrington.</p> <p>Lee to send Bobbie photos for Flyer</p>
Youth Sailing represented by Paul Smith	<p>Paul Smith noted he was happy to see a healthy number of the Scouts at youth sailing. Vicky to confirm our names & numbers. FFYS has a large number of adults helping to make Youth Sailing possible.</p>
Membership Report: Jason Flynn	<p>9 Scouts currently, with one scout due to move up. Ages 10.5 to 14.</p> <p>Jason is now trained as an activity leader for Powerboating and Archery</p>
Building Update, Bookings & Cleaning: (Mick &	<p>Key points:</p>

Bobbie)	One day the floor will need to be replaced. The toilet needed emergency repairs. Front door to be repaired. Valuation for insurance purposes underway. Bobbie & Mick to send report.
6th Old Felixstowe Cubs & Beavers:	Unavailable to attend, but the group is receiving Scouts from the group. Scout leaders to consider how they can further support the cub group and support transition into Scouts.
Election of Officers: All proposed and seconded unanimously by the group	Chair: Vicki Carter Treasurer: Mick Warner Group Secretary: James Miller Membership Secretary: Jason Flynn Group Administrator: Bobbie Coppen Parent Members. Jax Blunt & Selvam Sivaraj
AOB:	None raised
Dates of committee meetings and AGM TBC	TBC

TREASURER Report FOR AGM:

FINANCES: See attached "2022-23-accounts-summary"
Note asbestos removal was main expense.

BANKING SIGNATORIES TO BE UPDATED WITH BANK: Vicki Carter / Lee Copleston / Carl Cracknell

SUBS:

Subs: £30 a term (normally 3 terms per year)

Subs with Youth Sailing: £45 a term (normally 3 terms per year) – but extremely good value for those who sail regularly with FFYS on Saturday mornings.

We originally requested Subs starting from Autumn term, but I think we would be happy to collect Subs from those who were attending in Spring term (Jan-April) and/or Summer term (April to July) at these rates (i.e. 2 terms worth if you were here in or before Spring term, 1 terms worth if you joined in Summer term, to be paid by end of July please).

Subs payment via BACS if possible:

Bank - Nat West

Account name - 1st Felixstowe Sea Scouts

Account number - 39603016

Sort Code - 600817

Please ensure you include your Scouts name in the subject.

(Cheques can be accepted if required)

Please complete the Gift-Aid form (attached) if you are a tax-payer, this is allowable for Scouts Subs, and gives us 20p or 25p per pound extra income!

If anyone is struggling to pay Subs, we may be able to offer a reduced rate, please speak to us.

JOINING FEE: after 1 month free trial, we request a £10 one-off fee for "Investiture" – including group badges, group scarf and membership.

BUILDINGS: Bobbie and myself have been working on a list of Jobs to do, we can give a brief update at the meeting if required.

Mick Warner

Treasurer

1st Felixstowe Sea Scouts